



An Initiative of
Sutherland
Shire Council



Expressions of Interest

November-December 2026

Dear Presenters,

The Pavilion welcomes you to submit your Expressions of Interest for our 2026 November-December period.

As one of The Pavilion's most in-demand times of the year, we know many of you look forward to securing dates for this period. Due to this demand, The Pavilion implements its annual Expressions of Interest process for presenters wishing to hold events during this particular time of year.

Submissions may be received for dates within the 30 October 2026 to 20 December 2026 period.

Please note, The Pavilion has added two additional dates (Friday 30 October 2026 & Saturday 31 October 2026) to the expression of interest period to ensure that all weekend dates for this time of year are included in the process.

Submission Period

Submissions will be accepted during an 8-week window, from Friday 7 March 2025 to Friday 2 May 2025.

As there are a limited number of weekends during this period, you will be asked to submit four date range preferences:

- Preferences 1 and 2: *may* include weekend dates (weekend dates include: Fridays, Saturdays, Sundays),
- Preferences 3 and 4: *must* exclude weekend dates

Please ensure that *all* date preferences are completed for your submission to be assessed appropriately.

Assessment Period

After the submission closure date (Friday 2 May 2025) The Pavilion will assess and assign submissions. This is expected to be completed by Friday 20 June 2025.

Requests are assessed alongside the needs, suitability, and operational requirements of all submissions received. We will endeavour to assign your first preferences where possible, however, please understand that this may not be possible in all cases.

Offer Period

Once the assessment period is completed, you will be contacted and made aware of the date(s) assigned to you. You will be offered an opportunity to contract the dates assigned to you within four weeks of their offer to you. If your event is contracted during this period, it will be added to our events calendar and will be treated as a secured and unchallengeable date.

Closure

After the four-week offer period has ended, any unaccepted offers, uncontracted events, and all remaining date request preferences will not be added to the events calendar and will be treated as null and void.

Any available dates remaining after the Expression of Interest process is completed will be open to all interested presenters to secure via The Pavilion's standard event booking processes.

Please find on the following pages, the form for submitting your Expressions of Interest and further information about submissions.

We look forward to receiving your submissions and are excited to see what you have planned for The Pavilion's stage in 2026. If you have any questions, please don't hesitate to contact us and we will be happy to assist.

Sincerely,

Alana Bishop
Operations & Programming Officer
abishop@thepavilionarts.au

Expressions of Interest Form

The Pavilion
November-December 2026

Submission Period	<p>Submissions Open: 9am (AEDT) Friday 7 March 2025 Submissions Close: 6pm (AEST) Friday 2 May 2025</p> <p>Submissions received after the closure date may not be assessed as part of the Expressions of Interest process and may need to wait until the process is completed until the dates requested can be assessed as part of The Pavilion's standard event booking process.</p>	
Send Submissions To	<p>abishop@thepavilionarts.au</p> <p>Email Subject Line: 'EOI 2026 – <i>Your Organization Name – Event Name</i>'</p> <p>Please note that submissions via other avenues such as phone or submitted to other email addresses will not be accepted.</p>	
Date Preference Periods	<p>From:</p> <p>Friday 30 October 2026</p>	<p>To:</p> <p>Sunday 20 December 2026</p>
Multiple Events	<p>If you are one organisation that wishes to present multiple separate events, you will need to submit an Expression of Interest form for each separate event.</p>	

Contact Information	
Organisation Name	
ABN	
Contact Person Name	
Title/Role	
Email	
Phone	
Address	

Event Details	
Event Name	
Genre	
Total Number of Performances to Be Held	
Total Number of Performers	
Estimated number of Attendees	
Target Audience	

Event Description & Other Details

Please provide a description of the event and any other details relevant to your application

--

ANY DAY SELECTION

Please list any days of your choosing for your preferences

Preference 1

Please provide your most preferred event dates and times.
Please consider all elements such as rehearsal requirements, bump-in and bump-out timings.

Date		Day of the Week	
Venue Access From (Including bump-in)		Venue Access Until (Including bump-out)	

Preference 2

Please provide your second most preferred dates and times.
Please consider all elements such as rehearsal requirements, bump-in and bump-out timings.

Date		Day of the Week	
Venue Access From (Including bump-in)		Venue Access Until (Including bump-out)	

NON-WEEKEND DAY SELECTION

Exclude Fridays, Saturdays, and Sundays for these preferences

Preference 3

Please provide your third most preferred event dates and times.
Please consider all elements such as rehearsal requirements, bump-in and bump-out timings.

Date		Day of the Week	
Venue Access From (Including bump-in)		Venue Access Until (Including bump-out)	

Preference 4

Please provide your fourth most preferred dates and times.
Please consider all elements such as rehearsal requirements, bump-in and bump-out timings.

Date		Day of the Week	
Venue Access From (Including bump-in)		Venue Access Until (Including bump-out)	