



# The Pavilion 2025 Rates Schedule – Community

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The Pavilion 2025 Rates Schedule is subject to finalisation. The fees will not exceed the amounts as contained within The Pavilion 2025 Rates Schedule. If any changes occur to The Pavilion 2025 Rates Schedule this Agreement will be updated to reflect such changes.

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## Schedule A - Venue Hire Rates & Associated Charges

<b>Auditorium</b>			
<b>Monday-Thursday</b>			
Hire Period	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
	\$2,550.00	\$255.00	\$1,895.00
Additional Performance Fees <sup>3</sup>	First Additional	\$1,275.00	
	Subsequent Additional	\$893.00	

<b>Friday-Saturday (January-October)</b>			
Hire Period	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
	\$4,735.00	\$515.00	\$3,490.00
Additional Performance Fees <sup>3</sup>	First Additional	\$2,368.00	
	Subsequent Additional	\$1,657.00	
<b>Sunday (January-October)</b>			
Hire Period	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
	\$3,055.00	\$330.00	\$2,260.00
Additional Performance Fees <sup>3</sup>	First Additional	\$1,528.00	
	Subsequent Additional	\$1,069.00	

<b>Friday-Saturday (November-December)</b>			
Hire Period	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
	\$5,638.00	\$515.00	\$4,235.00
Additional Performance Fees <sup>3</sup>	First Additional	\$2,819.00	
	Subsequent Additional	\$1,973.00	



Sunday (November-December)			
Hire Period	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
		\$3,640.00	\$330.00
Additional Performance Fees <sup>3</sup>	First Additional	\$1,820.00	
	Subsequent Additional	\$1,274.00	

Public Holiday			
Hire Period	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
		\$6,750.00	\$680.00
Additional Performance Fees <sup>3</sup>	First Additional	\$3,375.00	
	Subsequent Additional	\$2,363.00	

Conditions	
<ol style="list-style-type: none"> <li>1. Extra Hours available for Full Day bookings only</li> <li>2. Part-Day hire available only for Non-Performance activities (e.g. Rehearsal &amp; Bump-In). Bookable 60 days in advance of proposed hire date only. Usage exceeding 4 hours will be charged at Full Day rate.</li> <li>3. Additional Performance Fees are applicable to each additional performance that is held on the same date.</li> </ol>	
Deposit Amounts	\$1,500.00 per Hired Date

Auditorium	
Production	
Standard Sound & Lighting Package Requires in-house Sound & Lighting Technicians to supervise.	\$535.00 (per day)
Lighting Pre-Rig & Rig Reset Including variations to standard lighting rig	Cost of Labour
Tarkett Dance Flooring	\$600.00 (per day)
Orchestra Pit Removal or Re-Installation	\$710.00 (per move)
Grand Piano Hire Includes tuning valued at \$220.00	\$660.00 (per day)
Additional Wireless Radio Microphones 2 Wireless Microphones Included with Hire (Internal Stock Qty: 4)	\$80.00 (each) (per day)
Monitors Sound Package	\$250.00 (per day)



Consumables Tapes, Hazer-Fluid, Batteries (if usage required)		\$30 (per day)
Additional Production Requirements		As Per Cost Estimate
Included Staffing Staffing not listed in this section is payable by the Hirer as per the rates listed in Schedule D		
Role	Hire Period	Included Hours (Charged to Hirer Thereafter)
Duty Technician	Full Day	9.5 Hours
	Part-Day	4.5 Hours
	Additional Performance	Charged Hourly After 9.5 Hours Exceeded
Duty Manager Provided for Performance Periods only	Full Day	5 Hours
	Part-Day	-
	Additional Performance	3 Hours
Box Office Provided for ticketed Performance Periods only	Full Day	3 Hours
	Part-Day	-
	Additional Performance	3 Hours
Minimum Staffing Requirements Items below are payable by the Hirer as per the rates listed in Schedule D (less any included staffing hours)		
Role	Qty	Conditions
Duty Technician	1	Required for all Access Periods Including 30 Min Pre-Access and 30 Min Post-Access
Sound Technician	-	Required if Sound System is used
Lighting Technician	-	Required if Lighting System is used
Duty Manager	1	Required for all Performance Periods
Usher	7*	Required for all Performance Periods *Staffing quantity is dependent on event capacity. Minimum 7 required for full capacity events.
Security	-	Issued at Hirer request or as required by The Pavilion based on Event Risk Profile
Merchandise	-	Issued at Hirer request
Box Office	-	Additional Box Office attendants issued at Hirer request. 1 x Box Office Attendant provided as standard for ticketed events
Stage Door	-	Issued at Hirer request

Encore Room			
	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
Monday-Friday	\$460.00	\$85.00	\$340.00
Saturday-Sunday	\$565.00	\$140.00	\$425.00
Public Holiday	\$1,390.00	\$130.00	\$780.00
Conditions	<sup>1.</sup> Extra Hours available for Full Day bookings only <sup>2.</sup> Usage exceeding 4 hours will be charged at Full Day rate.		



Deposit Amounts	50% of Venue Hire Rate (Per Hired Date)	
Room Inclusions		
<ul style="list-style-type: none"> <li>• Projector &amp; Projector Screen for presentations</li> <li>• Sound System for presentation audio</li> <li>• Dimmable LED downlights</li> <li>• Coloured LED Lighting</li> <li>• Default room setup is without furniture</li> </ul>		
Room Extras		
Live Sound Package For additional audio requirements & wireless microphones. Excludes labour, package requires in-house Technician to operate.		\$250.00 (per day)
Set & Reset Fee For alterations made to default room setup.		\$340.00 (per alteration)
Included Staffing Staffing not listed in this section is payable by the Hirer as per the rates listed in Schedule D		
Role	Hire Period	Included Hours (Charged to Hirer Thereafter)
Duty Manager	Full Day	5 Hours
	Part-Day	4 Hours
Minimum Staffing Levels Items below are payable by the Hirer as per the rates listed in Schedule D (less any included staffing hours)		
Role	Qty	Conditions
Duty Technician	-	Issued based on production requirements
Technician	-	Issued based on production requirements
Duty Manager	1	Required for all access periods
Ushers	-	Issued based on production requirements
Security	-	Issued at Hirer request or as required by The Pavilion based on Event Risk Profile
Merchandise	-	Issued at Hirer request
Box Office	-	Additional Box Office attendants issued at Hirer request

Black Box			
	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
Monday-Friday	\$460.00	\$85.00	\$340.00
Saturday-Sunday	\$565.00	\$140.00	\$425.00
Public Holiday	\$1,390.00	\$130.00	\$780.00



Conditions	<ol style="list-style-type: none"> <li>Extra Hours available for Full Day bookings only</li> <li>Usage exceeding 4 hours will be charged at Full Day rate.</li> </ol>	
Deposit Amounts	50% of Venue Hire Rate (Per Hired Date)	
Room Inclusions		
<ul style="list-style-type: none"> <li>Projector &amp; Projector Screen for presentations</li> <li>Sound System for presentation audio</li> <li>Dimmable LED downlights</li> <li>Default room setup is Theatre Style with rowed seating of 40 chairs</li> </ul>		
Room Extras		
Live Sound Package For additional audio requirements & wireless microphones. Excludes labour, package requires in-house Technician to operate.		\$250.00 (per day)
Set & Reset Fee For alterations made to default room setup.		\$340.00 (per alteration)
Included Staffing Staffing not listed in this section is payable by the Hirer as per the rates listed in Schedule D		
Role	Hire Period	Included Hours (Charged to Hirer Thereafter)
Duty Manager	Full Day	5 Hours
	Part-Day	4 Hours
Minimum Staffing Levels Items below are payable by the Hirer as per the rates listed in Schedule D (less any included staffing hours)		
Role	Qty	Conditions
Duty Technician	-	Issued based on production requirements
Technician	-	Issued based on production requirements
Duty Manager	1	Required for all access periods
Ushers	-	Issued based on production requirements
Security	-	Issued at Hirer request or as required by The Pavilion based on Event Risk Profile
Merchandise	-	Issued at Hirer request
Box Office	-	Additional Box Office attendants issued at Hirer request

Foyer			
	Full Day (4-10 Hours)	Extra Hours <sup>1</sup> (Per Hour)	Part-Day <sup>2</sup> (Up to 4 Hours)
Monday-Friday	\$705.00	\$175.00	\$530.00
Saturday-Sunday	\$1,320.00	\$215.00	\$910.00
Public Holiday	\$2,310.00	\$345.00	\$1,200.00
Conditions	<ol style="list-style-type: none"> <li>Extra Hours available for Full Day bookings only</li> <li>Bookable 60 days in advance of proposed hire date only. Usage exceeding 4 hours will be charged at Full Day rate.</li> </ol>		



Deposit Amounts	50% of Venue Hire Rate (Per Hired Date)	
<b>Room Inclusions</b>		
<ul style="list-style-type: none"> <li>PA System for background music</li> <li>Default room setup is Cocktail Style and includes high tables and high stools, low tables and low chairs, and two modular lounges.</li> </ul>		
<b>Room Extras</b>		
Sound & Lighting Package Requires in-house Technician to operate.		\$250.00 (per day)
Set & Reset Fee For alterations made to default room setup.		\$340.00 (per alteration)
<b>Included Staffing</b> Staffing not listed in this section is payable by the Hirer as per the rates listed in Schedule D		
Role	Hire Type	Included Hours (Charged to Hirer Thereafter)
Duty Manager	Full Day	5 Hours
	Part-Day	4 Hours
<b>Minimum Staffing Levels</b> Items below are payable by the Hirer as per the rates listed in Schedule D (less any included staffing hours)		
Role	Qty	Conditions
Duty Technician	-	Issued based on production requirements
Technician	-	Issued based on production requirements
Duty Manager	1	Required for all access periods
Ushers	-	Issued based on production requirements
Security	-	Issued at Hirer request or as required by The Pavilion based on Event Risk Profile
Merchandise	-	Issued at Hirer request
Box Office	-	Additional Box Office attendants issued at Hirer request

## Schedule B - Ticketing Fees & Charges

<b>Payable by Hirer</b>		
Booking Fee	\$3.20	Per Ticket
Complimentary Tickets	\$1.10	Per Ticket
Supplementary Booking Fee	1.95%	Per Ticket
<b>Payable by Ticket Purchaser</b>		
Transaction Fee	\$3.60	Per Transaction
<b>Cancelled Events</b>		
All ticketing costs incurred by The Pavilion associated with the cancellation of the event will be payable by the Hirer		



## Schedule C - Merchandise Fees & Charges

Item	Rate
Commission on Gross Sales Amounts	12.5%
Merchant Fee (if EFTPOS facilities provided by The Pavilion) Payable on Gross Sales Amounts	Up to 3.9%
Merchandise Seller	As per Schedule D

## Schedule D - Labour Fees & Charges

Role	Rate	Minimum Call
Duty Technician (each)	\$74.00 Per Hour	4 Hours
Sound Technician (each)	\$74.00 Per Hour	4 Hours
Lighting Technician (each)	\$74.00 Per Hour	4 Hours
Technician (each)	\$74.00 Per Hour	4 Hours
Duty Manager (each)	\$74.00 Per Hour	4 Hours
Usher (each)	\$58.00 Per Hour	3 Hours
Merchandise Seller (each)	\$58.00 Per Hour	3 Hours
Box Office (each)	\$58.00 Per Hour	3 Hours
Stage Door Attendant (each)	\$58.00 Per Hour	3 Hours
Security (each)	110% of Invoice Amount	4 Hours

## Schedule E - Marketing Fees & Charges

Category	Item	Rate
EDM Packages	Solus EDM or Pre-Sale/On-Sale EDM <sup>1</sup>	\$350.00
	Featured Spot in What's On EDM	\$200.00
Social Media	Paid Social Ad Package from Pavilion Page	Upon request
Print Advertising	Season Brochure Inclusion <sup>1</sup>	\$300.00
	What's On Guide Featured Spot	\$150.00
	Pavilion Outdoor Banner <sup>1</sup>	\$600.00
	Exit Flyering (Flyers to be provided by Hirer)	\$40.00 (Stalls Only) \$75.00 (Stalls & Dress Circle)
Digital Screens	Outdoor Totem Screen Takeover	\$75.00 (per day)
	Foyer Screen Takeover	\$40.00 (per day)
Conditions		
<sup>1</sup> Items have longer lead times and are not available on short notice.		





Marketing items are strictly subject to availability.

Additional marketing support is available if required. For marketing activities managed or activated by The Pavilion on the Hirer's behalf, additional service charges will apply as per Schedule F.

## Schedule F - Service Fees & Charges

Item	Rate
Hospitality Riders (If Arranged and Sourced by The Pavilion)	110% of invoice amount
Event and Function Catering (If Arranged and Sourced by The Pavilion)	110% of invoice amount
Production Equipment Hire <sup>1</sup> (If Arranged and Sourced by The Pavilion)	110% of invoice amount
Marketing Services (If Arranged and Sourced by The Pavilion)	110% of invoice amount
Conditions	
<sup>1</sup> Additional staffing costs may be incurred dependent on production requirements, staffing rates charged as per Schedule D.	