

# The Pavilion 2025 Rates Schedule (Community)

## Schedule A

Venue Hire Rates & Associated Charges - All figures are GST inclusive.

Community

<b>Auditorium</b>			
<b>Monday-Thursday</b>			
<b>Hire Period</b>	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
		\$2,550.00	\$255.00
<b>Additional Performance Fees<sup>3</sup></b>	<b>First Additional</b>	\$1,275.00	
	<b>Subsequent Additional</b>	\$893.00	

<b>Friday-Saturday</b> (January-October)			
<b>Hire Period</b>	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
		\$4,735.00	\$515.00
<b>Additional Performance Fees<sup>3</sup></b>	<b>First Additional</b>	\$2,368.00	
	<b>Subsequent Additional</b>	\$1,657.00	
<b>Sunday</b> (January-October)			
<b>Hire Period</b>	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
		\$3,055.00	\$330.00
<b>Additional Performance Fees<sup>3</sup></b>	<b>First Additional</b>	\$1,528.00	
	<b>Subsequent Additional</b>	\$1,069.00	

<b>Friday-Saturday</b> (November-December)			
<b>Hire Period</b>	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
		\$5,638.00	\$515.00
<b>Additional Performance Fees<sup>3</sup></b>	<b>First Additional</b>	\$2,819.00	
	<b>Subsequent Additional</b>	\$1,973.00	

<b>Sunday</b> (November-December)			
<b>Hire Period</b>	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
		\$3,640.00	\$330.00
<b>Additional Performance Fees<sup>3</sup></b>	<b>First Additional</b>	\$1,820.00	
	<b>Subsequent Additional</b>	\$1,274.00	

<b>Public Holiday</b>			
<b>Hire Period</b>	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
		\$6,750.00	\$680.00
<b>Additional Performance Fees<sup>3</sup></b>	<b>First Additional</b>	\$3,375.00	
	<b>Subsequent Additional</b>	\$2,363.00	

**Conditions**

1. *Extra Hours available for Full Day bookings only*
2. *Part-Day hire available only for Non-Performance activities (e.g. Rehearsal & Bump-In). Bookable 60 days in advance of proposed hire date only. Usage exceeding 4 hours will be charged at Full Day rate.*
3. *Additional Performance Fees apply to performances marketed to the general public.*

<b>Deposit Amounts</b>	\$1,500.00 per Hired Date
------------------------	---------------------------

## Auditorium

### Production

Standard Sound & Lighting Package Requires in-house Sound & Lighting Technicians to supervise.	\$535.00 (per day)
Lighting Pre-Rig & Rig Reset Including variations to standard lighting rig	Cost of Labour
Tarkett Dance Flooring	\$600.00 (per day)
Orchestra Pit Removal or Re-Installation	\$710.00 (per move)
Grand Piano Hire Includes tuning valued at \$220.00	\$660.00 (per day)
Additional Wireless Radio Microphones 2 Wireless Microphones Included with Hire (Internal Stock Qty: 4)	\$80.00 (each) (per day)
Monitors Sound Package	\$250.00 (per day)
Consumables Tapes, Hazer-Fluid, Batteries (if usage required)	\$30 (per day)
Additional Production Requirements	As Per Cost Estimate

### Included Staffing

*Staffing not listed in this section is payable by the Hirer as per the rates listed in Schedule D*

Role	Hire Period	Included Hours (Charged to Hirer Thereafter)
Duty Technician	Full Day	9.5 Hours
	Part-Day	4.5 Hours
	Additional Performance	Charged Hourly After 9.5 Hours Exceeded
Duty Manager <i>Provided for Performance Periods only</i>	Full Day	5 Hours
	Part-Day	-
	Additional Performance	3 Hours
Box Office <i>Provided for ticketed Performance Periods only</i>	Full Day	3 Hours
	Part-Day	-
	Additional Performance	3 Hours

### Minimum Staffing Requirements

*Items below are payable by the Hirer as per the rates listed in Schedule D (less any included staffing hours)*

Role	Qty	Conditions
Duty Technician	1	Required for all Access Periods <i>Including 30 Min Pre-Access and 30 Min Post-Access</i>
Sound Technician	-	Required if Sound System is used
Lighting Technician	-	Required if Lighting System is used
Duty Manager	1	Required for all Performance Periods
Usher	7*	Required for all Performance Periods <i>*Staffing quantity is dependent on event capacity. Minimum 7 required for full capacity events.</i>
Security	-	Issued at Hirer request or as required by The Pavilion based on Event Risk Profile
Merchandise	-	Issued at Hirer request
Box Office	-	Additional Box Office attendants issued at Hirer request. 1 x Box Office Attendant provided as standard for ticketed events
Stage Door	-	Issued at Hirer request

<b>Encore Room</b>			
	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
<b>Monday-Friday</b>	\$460.00	\$85.00	\$340.00
<b>Saturday-Sunday</b>	\$565.00	\$140.00	\$425.00
<b>Public Holiday</b>	\$1,390.00	\$130.00	\$780.00
<b>Conditions</b>	<sup>1.</sup> Extra Hours available for Full Day bookings only <sup>2.</sup> Usage exceeding 4 hours will be charged at Full Day rate.		
<b>Deposit Amounts</b>	50% of Venue Hire Rate (Per Hired Date)		
<b>Room Inclusions</b>			
<ul style="list-style-type: none"> <li>• Projector &amp; Projector Screen for presentations</li> <li>• Sound System for presentation audio</li> <li>• Dimmable LED downlights</li> <li>• Coloured LED Lighting</li> <li>• Default room setup is without furniture</li> </ul>			
<b>Room Extras</b>			
<b>Live Sound Package</b> For additional audio requirements & wireless microphones. Excludes labour, package requires in-house Technician to operate.		\$250.00 (per day)	
<b>Set &amp; Reset Fee</b> For alterations made to default room setup.		\$340.00 (per alteration)	
<b>Included Staffing</b> <i>Staffing not listed in this section is payable by the Hirer as per the rates listed in Schedule D</i>			
<b>Role</b>	<b>Hire Period</b>	<b>Included Hours</b> (Charged to Hirer Thereafter)	
Duty Manager	Full Day	5 Hours	
	Part-Day	4 Hours	
<b>Minimum Staffing Levels</b> <i>Items below are payable by the Hirer as per the rates listed in Schedule D (less any included staffing hours)</i>			
<b>Role</b>	<b>Qty</b>	<b>Conditions</b>	
Duty Technician	-	Issued based on production requirements	
Technician	-	Issued based on production requirements	
Duty Manager	1	Required for all access periods	
Ushers	-	Issued based on production requirements	
Security	-	Issued at Hirer request or as required by The Pavilion based on Event Risk Profile	
Merchandise	-	Issued at Hirer request	
Box Office	-	Additional Box Office attendants issued at Hirer request	

## Black Box

	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
<b>Monday-Friday</b>	\$460.00	\$85.00	\$340.00
<b>Saturday-Sunday</b>	\$565.00	\$140.00	\$425.00
<b>Public Holiday</b>	\$1,390.00	\$130.00	\$780.00
<b>Conditions</b>	<sup>1.</sup> Extra Hours available for Full Day bookings only <sup>2.</sup> Usage exceeding 4 hours will be charged at Full Day rate.		
<b>Deposit Amounts</b>	50% of Venue Hire Rate (Per Hired Date)		
<b>Room Inclusions</b>			
<ul style="list-style-type: none"> <li>• Projector &amp; Projector Screen for presentations</li> <li>• Sound System for presentation audio</li> <li>• Dimmable LED downlights</li> <li>• Default room setup is Theatre Style with rowed seating of 40 chairs</li> </ul>			
<b>Room Extras</b>			
<b>Live Sound Package</b> For additional audio requirements & wireless microphones. Excludes labour, package requires in-house Technician to operate.		\$250.00 (per day)	
<b>Set &amp; Reset Fee</b> For alterations made to default room setup.		\$340.00 (per alteration)	
<b>Included Staffing</b> <i>Staffing not listed in this section is payable by the Hirer as per the rates listed in Schedule D</i>			
<b>Role</b>	<b>Hire Period</b>	<b>Included Hours</b> (Charged to Hirer Thereafter)	
Duty Manager	Full Day	5 Hours	
	Part-Day	4 Hours	
<b>Minimum Staffing Levels</b> <i>Items below are payable by the Hirer as per the rates listed in Schedule D (less any included staffing hours)</i>			
<b>Role</b>	<b>Qty</b>	<b>Conditions</b>	
Duty Technician	-	Issued based on production requirements	
Technician	-	Issued based on production requirements	
Duty Manager	1	Required for all access periods	
Ushers	-	Issued based on production requirements	
Security	-	Issued at Hirer request or as required by The Pavilion based on Event Risk Profile	
Merchandise	-	Issued at Hirer request	
Box Office	-	Additional Box Office attendants issued at Hirer request	

<b>Foyer</b>			
	<b>Full Day</b> (4-10 Hours)	<b>Extra Hours<sup>1</sup></b> (Per Hour)	<b>Part-Day<sup>2</sup></b> (Up to 4 Hours)
<b>Monday-Friday</b>	\$705.00	\$175.00	\$530.00
<b>Saturday-Sunday</b>	\$1,320.00	\$215.00	\$910.00
<b>Public Holiday</b>	\$2,310.00	\$345.00	\$1,200.00
<b>Conditions</b>	<sup>1.</sup> Extra Hours available for Full Day bookings only <sup>2.</sup> Bookable 60 days in advance of proposed hire date only. Usage exceeding 4 hours will be charged at Full Day rate.		
<b>Deposit Amounts</b>	50% of Venue Hire Rate (Per Hired Date)		
<b>Room Inclusions</b>			
<ul style="list-style-type: none"> <li>PA System for background music</li> <li>Default room setup is Cocktail Style and includes high tables and high stools, low tables and low chairs, and two modular lounges.</li> </ul>			
<b>Room Extras</b>			
<b>Sound &amp; Lighting Package</b> Requires in-house Technician to operate.			\$250.00 (per day)
<b>Set &amp; Reset Fee</b> For alterations made to default room setup.			\$340.00 (per alteration)
<b>Included Staffing</b> <i>Staffing not listed in this section is payable by the Hirer as per the rates listed in Schedule D</i>			
<b>Role</b>	<b>Hire Type</b>		<b>Included Hours</b> (Charged to Hirer Thereafter)
Duty Manager	Full Day		5 Hours
	Part-Day		4 Hours
<b>Minimum Staffing Levels</b> <i>Items below are payable by the Hirer as per the rates listed in Schedule D (less any included staffing hours)</i>			
<b>Role</b>	<b>Qty</b>	<b>Conditions</b>	
Duty Technician	-	Issued based on production requirements	
Technician	-	Issued based on production requirements	
Duty Manager	1	Required for all access periods	
Ushers	-	Issued based on production requirements	
Security	-	Issued at Hirer request or as required by The Pavilion based on Event Risk Profile	
Merchandise	-	Issued at Hirer request	
Box Office	-	Additional Box Office attendants issued at Hirer request	

## Schedule B

### Ticketing Fees & Charges (Inclusive of GST)

Community

<b>Payable by Hirer</b>		
Booking Fee	\$3.20	Per Ticket
Complimentary Tickets	\$1.10	Per Ticket
Supplementary Booking Fee	1.95%	Per Ticket
<b>Payable by Ticket Purchaser</b>		
Transaction Fee	\$3.60	Per Transaction
<b>Cancelled Events</b>		
All ticketing costs incurred by The Pavilion associated with the cancellation of the event will be payable by the Hirer		

## Schedule C

### Merchandise Fees & Charges

Community

<b>Item</b>	<b>Rate</b>
Commission on Gross Sales Amounts	12.5%
Merchant Fee (if EFTPOS facilities provided by The Pavilion) Payable on Gross Sales Amounts	Up to 3.9%
Merchandise Seller	As per Schedule D

## Schedule D

### Labour Fees & Charges (Inclusive of GST)

Community

<b>Role</b>	<b>Rate</b>	<b>Minimum Call</b>
Duty Technician (each)	\$74.00 Per Hour	4 Hours
Sound Technician (each)	\$74.00 Per Hour	4 Hours
Lighting Technician (each)	\$74.00 Per Hour	4 Hours
Technician (each)	\$74.00 Per Hour	4 Hours
Duty Manager (each)	\$74.00 Per Hour	4 Hours
Usher (each)	\$58.00 Per Hour	3 Hours
Merchandise Seller (each)	\$58.00 Per Hour	3 Hours
Box Office (each)	\$58.00 Per Hour	3 Hours
Stage Door Attendant (each)	\$58.00 Per Hour	3 Hours
Security (each)	110% of Invoice Amount	4 Hours

## Schedule E

### Marketing Fees & Charges (Inclusive of GST)

#### Community

Category	Item	Rate
EDM Packages	Solus EDM or Pre-Sale/On-Sale EDM <sup>1</sup>	\$350.00
	Featured Spot in What's On EDM	\$200.00
Social Media	Paid Social Ad Package from Pavilion Page	Upon Request
Print Advertising	Season Brochure Inclusion <sup>1</sup>	\$300.00
	What's On Guide Featured Spot	\$150.00
	Pavilion Outdoor Banner <sup>1</sup>	\$600.00
	Exit Flyering (Flyers to be provided by Hirer)	\$40.00 (Stalls Only) \$75.00 (Stalls & Dress Circle)
Digital Screens	Outdoor Totem Screen Takeover	\$75.00 (per day)
	Foyer Screen Takeover	\$40.00 (per day)
<b>Conditions</b>		
<p><sup>1</sup>Items have longer lead times and are not available on short notice.</p> <p>Marketing items are strictly subject to availability.</p> <p>Additional marketing support is available if required. For marketing activities managed or activated by The Pavilion on the Hirer's behalf, additional service charges will apply as per Schedule F.</p>		

## Schedule F

### Service Fees & Charges

#### Community

Item	Rate
Hospitality Riders (If Arranged and Sourced by The Pavilion)	110% of invoice amount
Event and Function Catering (If Arranged and Sourced by The Pavilion)	110% of invoice amount
Production Equipment Hire <sup>1</sup> (If Arranged and Sourced by The Pavilion)	110% of invoice amount
Marketing Services (If Arranged and Sourced by The Pavilion)	110% of invoice amount
<b>Conditions</b>	
<p><sup>1</sup>Additional staffing costs may be incurred dependent on production requirements, staffing rates charged as per Schedule D.</p>	